

## MINUTES

from Wighton Parish Council meeting  
held on Monday 19<sup>th</sup> February at 5pm at the Methodist Chapel

Councillors present: Chairman S.Temple, Cllrs.G.Brett-Reynolds, T.Green,  
S.Trend, J.Savoury and T.Guillory.  
Apologies: Cllr.J.Harrison and Clerk to the Council

### Minutes and Matters Arising

Minutes of the meeting held on Monday 13<sup>th</sup> November 2017 were approved as a correct record and signed by the Chairman.

**Defibrillator.** Cllr.G.Brett-Reynolds reported that the defibrillator supplier has been changed and as soon as he has more information he will go ahead with planning a village meeting.

**Bus Shelter.** Thanks were expressed to Cllr.G.Brett-Reynolds for installing the new window panel in the bus shelter.

### Planning

Ref.No: LA/18/0136 - 52 High Street, Wighton. Erection of first floor extension over existing garage with single storey link extension after part demolition of garage roof and garden wall. On receipt of this application a site meeting was held on 19<sup>th</sup> February prior to the Parish Council Meeting. Due to the fragmented appearance of the proposed development the councillors unanimously agreed that with the property being at the heart of the village and very prominent as people go through the village, the site deserves a design more in fitting with the rest of the village rather than the hotchpotch proposed. The application was rejected and North Norfolk District Council Planning Department advised accordingly.

Ref.No: LA/18/0245 - Erection of single storey rear infill extension, Carpenters Arms.

Following a short discussion, no objections were raised to the application and North Norfolk District Council Planning Department advised accordingly.

### Finance

Payment to Glasdon - new Window Panel for bus shelter £152.97  
Acknowledgement letters received from EACH and Citizens Advice for £50 donations.

### Correspondence

In addition to correspondence received and forwarded via the internet, letters have been received from the following:

- 1) Notification received from NALC re annual charge of £30 for the provision of current Wordpress supported Wighton Parish Council website.
- 2) General Data Protection Regulations. After reviewing the GDPR changes, we consider that the effects on Wighton Parish Council are minimal. As long as we maintain any personal details that we might have in the course of our business in a secure way and destroy after an appropriate time, we will have discharged our responsibilities. We do not collect, store or analyse personal information.
- 3) Notification of External Auditors for the next 5 years, PKF Littlejohn.
- 4) Norfolk Association Spring Conference. No further action.
- 5) Norfolk Police
- 6) Latest update from Norfolk Town and Parish Forum - Noted

- 7) Changes to VAT IT System - Noted
- 8) Letter from Mrs Hopkinson received at the meeting regarding the state of Buddells Lane. The Chairman to report the matter to the Norfolk County Council Highways and advise Mrs Hopkinson.

**Any Other Business**

Marie Strong reported on changes to bus companies and possible new service providers. She also reported on budget matters and a query raised by Cllr.J.Savoury on the Copys Green road junction. The Chairman to write to Marie with details. She also provided an update on the fibre broadband project and the inevitable delays. Apparently work has started.

Playing Field Grass Cutting. The new contract was approved by the meeting for a further 5 years, the Parish Council paying half the annual charge as previously. It was noted that the quality of service was slipping so once the new contract is in place, we need to keep a check on what is being done.

**Next Meeting**

Monday 14<sup>th</sup> May 2018 at 7.30pm.

There being no further business, the meeting closed at 6.40pm.

Signed.....Chairman

Date.....