

MINUTES
from Wighton Parish Council meeting
held on Monday 14th May 2018 in the Methodist Chapel

Councillors present: Chairman S.Temple, Cllrs.G.Brett Reynolds, T.Green,
J.Harrison, T.Guillory, S.Trend and J.Savoury.

Minutes and Matters Arising

Minutes of the meeting held on 19th February 2018 were approved as a correct record and signed by the Chairman.

Defibrillator. Cllr.G.Brett Reynolds advised that the type of defibrillator most suitable for our community would cost £2182.00. This sum includes installation, training, all the necessary replacements as and when needed etc. It was agreed that we should proceed with the purchase and an order has been placed with the Community Heartbeat Trust.

General Data Protection Regulations. It was agreed that as the Parish Council holds only the personal details of our Parish Councillors and very little else, the Clerk would be appointed the Data Protection Officer and be held responsible for their safe keeping. These regulations come into force at the end of May and we need to register with the ICO (Information Commissioners Office) as a Data Processor and pay a fee of £35 per annum.

Finance/Audit

The Clerk presented the 2017/18 Audit carried out by Mr.Graham Able for approval by the Councillors before signing by the Chairman and Clerk and sending to the new External Auditors, PKF Littlejohn. A copy of the Income and Expenditure Statement was given to each Councillor.

The Clerk advised that she had paid;

NALC (yearly subscription)	£127.07
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Payments were authorised for the following:

Norse (Playing field maintenance)	£511.01
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BHIB (Insurance)	£276.62
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Age Concern North Norfolk (donation)	£50.00
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Norfolk Accident Rescue Service (NARS) (donation)	£50.00
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Wighton Parish Church (in lieu of Internal Audit by Mr.Graham Able)	£50.00
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Planning

Ref: PF/18/0437 - 2 High Street, Wighton. Demolition of 2 storey and single storey rear extensions and erection of 2 storey and single storey side extensions.

Ref: PF/18/0640 - 52 High Street, Wighton. Erection of single storey side extension, extension of outbuilding to form habitable accommodation etc.

Ref: PF/18/0509 - External and internal alterations/refurbishment, Potters Farm, Crabbe Road, Wighton.

Ref: PF/18/0452 - Cattle buildings, cattle yard, silage clamp etc.New Farm, Warham Road, Wells next the Sea.

No objections were raised to the above applications and North Norfolk Planning Department advised accordingly.

Correspondence

In addition to correspondence forwarded via the internet, letters have been received from the following:

1. K & M Lighting Services re: New 3 year maintenance contract at £96.42 + VAT.pa. All agreed.
2. S.T. Sutton regarding the erection of headstone. Agreed.
3. Norfolk Action Improvement Planning
4. Crime update and Newsletter.
5. NALC re GDPR
6. Updated Cemetery Fees from 1st April 2018 Noted
7. Marie Strong re Road Signs costs. Noted
8. Community Housing Fund - NFA at present

Any Other Business

Following several complaints regarding highways issues, the Chairman asked the Clerk to contact the Highways Engineer with regard to arranging a meeting.

As issues have been raised regarding the right of way across land close to Water Hall, Cllr.J.Savoury has taken on looking into past records and possibly speaking to former village residents in an effort to ascertain whether or not using this land, in the past, as a right of way was allowed.

Next Meeting - Monday 13th August 2018.

There being no further business the meeting closed at 8.35pm.

Signed.....Chairman

Date.....