

WIGHTON PARISH COUNCIL MEETING
held on MONDAY 18TH MAY 2020

Due to the Coronavirus shutdown the meeting took place by **E-MAIL** following the circulation of an Agenda based on the Minutes and Matters Arising from the February 2020 meeting plus Planning, Finance 2019/2020 Annual Audit, Playing Field, Church Clock and Correspondence received.

Participating: Cllr.S.Temple, Chairman, Cllrs.T.Guillory, S.Trent, T.B.Green, G.Brett-Reynolds, J.Savoury and J.Harrison.

Minutes and Matters Arising: Minutes of the meeting held on Monday 10th February 2020 were approved and signed.

Wighton Common: Although we have been assured by Holkham Estate that the Common grass will be cut regularly from now on, the Clerk received a letter from the Conservation Officer of Norfolk Wildlife Trust asking if the Parish Council owned and managed the Common as they were under the impression that it was owned by Holkham Estate. However, according to Jake Feinnes, Head of Conservation at the Holkham Estate and Andrew Bloomfield, National Nature Reserve Warden, they have looked at maps of land Holkham Estate owns and the Common does not appear to be in their ownership. On contacting James Bracey he replied “looking at HM Land Registry Wighton Common is unregistered. The adjoining land is owned by the estate and that he would need to look into the matter further regarding ownership.”

Planning: LA/20/0673 – Bridge Yard House, Bridge Road, Wighton. Erection of Garden Wall, extension to existing greenhouse and erection of tool shed. After viewing the plans on the Planning Dept.website no objections were raised and NNDC Planning Department advised accordingly.

Audit/Finance: Following completion of the 2019/2020 Internal Audit and the books found to be in good order, it was agreed that we could answer satisfactorily the questions in the **Annual Governance Statement** and this was signed off. The figures on the **Accounting Statements** were agreed and signed off and the **Certificate of Exemption** was also signed as our turnover was less than £25,000. Payments have been made to:

NALC	Subscription	£132.05
BHIB	Parish Council Insurance	£274.97
ICO	GDPR Data Protection Fee	£35.00

Donation requests were received from Norfolk Air Rescue Service (NARS) and the East of England Air Ambulance (EAAA). It was agreed on a donation of £50 each. it was also agreed that we should pay Graham Able £50 for auditing the accounts.

Playing field: The contract for cutting the playing field grass has been given to Dennis Frances for the current financial year. The cost to be divided equally between the Parish Council and Doorstep Green.

Parish Church Clock: The clock is away for repair at the moment and we have no idea when it will be completed and the bill paid.

Correspondence: Apart from numerous updates and bulletins regarding the Coronavirus, other correspondence requiring attention was forwarded to all Councillors over the internet

Next meeting: To be advised.

Chairman.....

Date.....